

# JOB PROCEDURES (PAGE 1 OF 2)

## STORED PRESSURE FIRE EXTINGUISHER INSPECTION

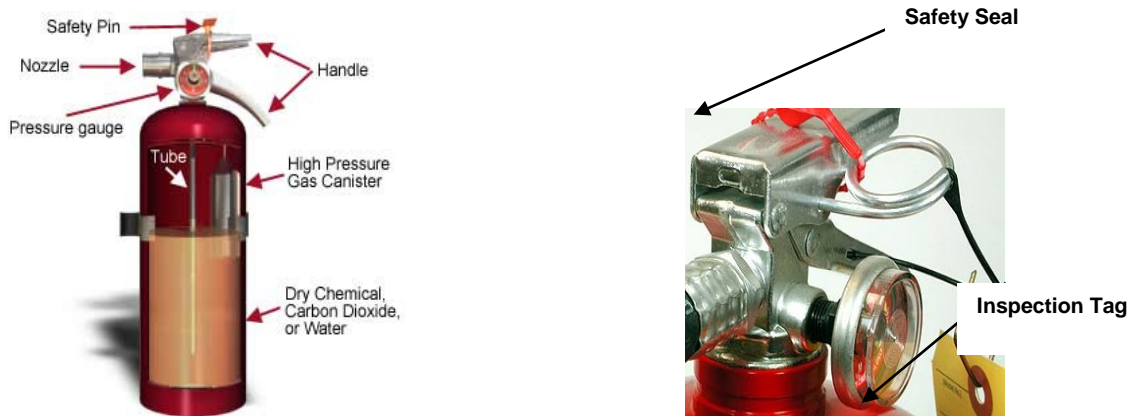
*\*This information does not take precedence over OH&S. All employees should be familiar with the Saskatchewan Employment Act and the OH&S Regulations.*

APPROVED BY:

REVIEWED REVISOR  
DATE:

### Inspection

Fire extinguisher inspections shall be conducted once monthly.



**Figure 1 Fire Extinguisher Components**

*The following steps shall be followed during an inspection:*

1. Ensure that the extinguisher is in its designated place. Check for and record the extinguisher I.D. number, found on the front of the white extinguisher maintenance tag.
2. The extinguisher should be clearly signposted and visible and shall be accessible for immediate use in case of fire. Any obstructions should be removed immediately.
3. These extinguishers have a pressure gauge attached to the neck of the cylinder. Look at the gauge at eye level and ensure that the yellow arrow is within the green space. If the arrow is below or above the green space, the extinguisher is not charged at the correct pressure and should be replaced immediately.



**Figure 2 Pressure Gauge in Correct Position**

4. Check for any damage to the extinguisher i.e. cylinder, hose, nozzle, any major signs of rust /dents. Ensure that the pin is in place and secured with a white plastic safety seal. A safety seal must easily break away when the pin is removed. If the seal has been replaced with materials that do not easily breakaway, or if the seal or pin are missing please contact the Health and Safety Department immediately.

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5. If there are no signs of damage and the pin and seal are secure, punch a hole into the yellow inspection record tag, using the hole-punch clippers. Ensure that you have punched a hole in the correct column i.e. month and year.
6. Fill out inspection sheets and sign and date the inspection sheets.
7. Update the fire extinguisher records with the inspection sheets.

#### Defective or Missing Equipment

When the decision has been made to install or replace a defective fire extinguisher, please contact the Health and Safety department.

#### Records

All fire extinguishers shall be recorded on a site fire extinguisher register. Records of the monthly fire extinguisher inspection shall be maintained with the Health and Safety Department.

#### Stored Pressure Fire Extinguisher Monthly Inspection Checklist

Stored Pressure Fire Extinguisher Monthly Inspection Checklist				
Month:		Inspector Name:		
Fire Extinguisher ID Number (front of white maintenance tag):				
NO.	INSPECTION POINTS	PASS	FAIL	COMMENTS
1	Is the extinguisher clearly signposted and visible and easily accessible with no obstructions?			
2	Is the yellow arrow <b>within the green space</b> on the pressure gauge? This indicates the extinguisher is charged correctly.			
3	Is there any damage to the cylinder? Check the cylinder, hose, nozzle and signs for rust or dents.			
4	Is the extinguisher pin in place, with an appropriate securing safety seal?			
5	Is the yellow inspection tag up to date, with the previous month's hole punched?			
<b>If any defects are observed, please contact the Health and Safety Department immediately.</b>				

#### Definitions:

**Stored Pressure ABC Fire Extinguisher:** A multi-purpose extinguisher that uses dry chemicals under pressure to put out fires caused by wood, paper, plastic, flammable and combustible liquids and electrical equipment.