

JOB PROCEDURES BENCH GRINDER

**This information does not take precedence over OH&S. All employees should be familiar with the Saskatchewan Employment Act and the OH&S Regulations.*

APPROVED BY:	REVIEWED/REVISED DATE:
MATERIAL & EQUIPMENT REQUIRED	PERSONAL PROTECTIVE EQUIPMENT
	Foot/Hand/Hearing/Respiratory Protection Safety Glasses and Face Shield
JOB STEPS	
1. You must have a task-specific orientation by an experienced person before using the grinder. The orientation must be documented in the company's training records.	
2. Review safe work practices (Handling & Storage of Bonded Abrasive Wheels) and (Portable Grinder Wheel Mounting) before operating this machine.	
3. Make sure tool rest is within 3 mm of grinding wheel. To move the tool rest, loosen bolts on the side, move tool rest in and re-tighten bolts.	
4. Standing off to the side, use green START button to start the grinder.	
5. Place desired material on the tool rest and grind to appropriate finish.	
6. Repeat step 5 to grind additional pieces.	
7. Push red STOP button to turn power off.	

Note: Any time a grinding wheel bursts, OH&S must be notified (Regulations, section 9, "Dangerous Occurrences")